CANADA
4-H Nova Scotia

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www.4hnovascotia.ca

REQUEST FOR CRIMINAL RECORD CHECK

Criminal Record Check and Vulnerable Sector Check

Applicant Name	
Position or Volunteer Title	
Volunteer/Unpaid Position	☐ Yes, this is a volunteer position. The applicant will not be paid for services and will not be reimbursed for personal expenses incurred. ☐ This is a paid position.

Why this check is required

4-H Canada is a national not-for-profit youth development organization that helps youth build leadership skills, take on responsibility and become engaged in their communities.

To support a safe environment, 4-H Canada requires staff and volunteers aged 18 and older to complete a Criminal Records Check and Vulnerable Sector Check.

Because 4-H operates youth programming, all staff and volunteer positions may reasonably be expected to have the potential for direct interaction with youth aged 7 to 17. This includes leadership, administrative, maintenance, event support, operational and other support roles, even where youth interaction is not the primary purpose of the position. Some roles may also provide access to members' personal information.

The applicant named above requires a Criminal Record Check and Vulnerable Sector Check for their role with 4-H Canada.

WHAT YOU NEED TO DO

1. Bring this letter and government-issued identification to the police service responsible for your residential address.

2. Request a Criminal Records Check and a Vulnerable Sector Check.

3. Once completed, scan and email the complete document, including the official seal, to your provincial office at screening@4hnovascotia.ca.

Authorization and contact

[Name]	**Signature:** _____
[Contact number or email]	**Date:** _____

Please contact your local 4-H office with any questions