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January 4, 2023

RE: 4-H Nova Scotia Annual Chocolate Bar Fundraiser

Dear County Council Presidents and General Leaders,

We are pleased to announce that once again we are proceeding with two options for 4-H families to support our fundraising efforts: Laura Secord Chocolate bar sales or a donation to 4-H Nova Scotia.

- **Campaign Dates:** March 1 – March 31, 2023
- **Order Quantities & Delivery Instructions:** Tuesday, January 31, 2023
- **Money & Prize Submissions to 4-H Nova Scotia:** No later than Friday, March 31, 2023
***associated forms/documents can be found at <https://www.4hnovascotia.ca/annual-fundraiser>*

Note: One cheque to flow through each County Council totaling \$68.10/case for Chocolate plus \$25.00/family for those choosing to donate in lieu of sales.

The chocolate bar option provides club/county with a Profit of \$21.90/case.

Laura Secord Chocolate from World's Finest Chocolate Order Details:

- 30 bars per case at \$3.00/bar for \$90.00/case
(Due to 4-H Nova Scotia: \$68.10/case | Club/County Profit is \$0.73/bar or \$21.90/case)
- Each case contains: 8 Milk Chocolate Bars, 6 Mint Chocolate Bars, 8 Rice Crisp Chocolate Bars, and 8 Caramel Sea Salt Bites.
- When ordering, you order by the number of cases you require. When you receive your order please confirm the quantity as indicated on the waybill, if any cases are damaged (beyond use) please make note on the shipper's copy of the waybill and notify the 4-H Nova Scotia office of these damaged cases.

Minimum order of 28 cases; order must be a multiple of 4 cases.
As in prior years, each family is being asked to sell a minimum of
1 Case of Chocolate (30 bars) or donate \$25 in lieu of sales.
Additional sales are encouraged and appreciated!

Remember:

When receiving the chocolate orders, count and verify the order is correct before signing for the product and before the delivery person leaves. This is the only proof orders are correct. Your signature ensures the proper order is received and 4-H Nova Scotia pays accordingly, please check the count is correct and you have no damage - the driver will wait for you to do so.

You are responsible for the chocolate once delivered to you – any damage after the fact will be paid by the receiver. Remember, chocolate is a food product, they should be stored in a clean, cool location.

Success of the campaign is determined by county enthusiasm and participation.

This annual fundraiser plays a major role in the success of 4-H Nova Scotia, including the scholarships, programs, and awards we can offer throughout the year.

For example, if you have taken part in 4-H Provincial Rally (formerly 4-H Weekend), Camp Rankin, 4-H Nova Scotia Provincial Show, or one of our travel opportunities, then you have benefited from this campaign.

4-H Nova Scotia is thankful for your hard work ensuring this will be another successful campaign for 2023!

Process approved by 4-H Nova Scotia:

4-H Club Contact:

- Submit club order for chocolate to the county contact (a multiple of 30 bars is recommended per member)
- Distribute chocolate to families
- Count cash / balance books
- Deliver cheque to county contact
- Issue and ensure prize tickets for Chocolate Sales are filled out and delivered to county contact; fill out the Chocolate prize chart for club

4-H County Contact:

- Submit county order form for chocolate via online form by 12 noon on Tuesday, January 31, 2023.
- Distribute chocolate to clubs – determine delivery location(s)
- Count cash / balance books
- Deliver cheque to office of 4-H Nova Scotia by March 31, 2023
- Track chocolate sales and complete a list of members who will be issued prize tickets. This list will be delivered to 4-H Nova Scotia; Fill out Chocolate prize chart for county

4-H Nova Scotia:

- Submit orders for chocolate for the province to supplier
- Balance provincial books
- Balance prize tickets
- Determine draw/prize winners
- Issue cheque to supplier

**Leaders/Parents/Members can sell. Only Leaders and Members are eligible for the prize program as defined on the prize sheet.



4-H Nova Scotia Annual Chocolate Fundraiser Prizes

4-H members or leaders selling variety chocolate cases from April 10 - May 5, 2023 are eligible for CASH prizes!

Top Club Prize
\$100.00

**Top 2 Provincial
Leader Sellers**
\$50.00 each

Cash Prizes for Top 10 Provincial Member Sellers

1st \$110.00	6th \$45.00
2nd \$90.00	7th \$40.00
3rd \$70.00	8th \$35.00
4th \$55.00	9th \$30.00
5th \$50.00	10th \$25.00

10 Random Member Cash Draws*

\$25.00 per member

County Prizes

Each County that participates will receive a \$25.00 Walmart giftcard!

*To be eligible for the "Random Member Cash Draw", every 4-H member who sells a multiple of 30 bars (1 entry for every 30 bars sold) and has not had their name drawn in any other area will get their name entered in this special random cash draw.



Club Summary Form

This form is to be used at the Club/County level

Please do not return with money

Please return:

1. One cheque payable to your County Council
2. Completed tickets - 1 ticket for each member who sold a multiple of 30 bars.
3. Counties then submit:
 - a. ONE county cheque
 - b. This form completed for your county
 - c. All tickets to the 4-H Nova Scotia Office.

Cheques are to be made out to 4-H Nova Scotia and mailed to:

4-H Nova Scotia
 Attn: Iola Crowe
 PO Box 30066, Robie PO
 Truro, NS B2N 7J1

Club Name: _____

Contact Person & Phone #: _____

Total # of Bar Sold: _____ **# of Members:** _____

Top Member Seller Awards (Top 3 in Club)

Name		Chocolate Bars Sold
1.		
2.		
3.		

Top Leader Seller Awards (Top 3 in Club)

Name		Chocolate Bars Sold
1.		
2.		
3.		

Club Summary

A Bars Ordered	B Additional Orders	A & B Total	Bars Sold	Bars Returned	Amount of enclosed chq.

