CANADA
4-H Nova Scotia

Leader Screening & Training Checklist

Thank you for your interest in becoming a 4-H Volunteer! Here is what you need to know about the different requirements to becoming Screened Volunteer or a Trained Leader.

	Screened Volunteer	Trained Leader
4-H Volunteer Registration Volunteers and Leaders must register online with their club/county each 4-H year. Registration can be completed through the online portal for those with existing accounts or using the new volunteer registration form for new volunteers and leaders.	✓	✓
Child Abuse Registry Check TThe Child Abuse Registry (CAR) check can be applied for online. You will be sent an email with your submission number and personalized link. Please forward this email with your birthdate to screening@4hnovascotia.ca	✓	✓
Criminal Record Check (with Vulnerable Sector) To obtain your Criminal Record Check (CRC) (with vulnerable sector), you will need to go to your local police detachment. Some detachments may charge you for this service and this cost is not covered by 4-H Nova Scotia. Please take the volunteer criminal record check letter and necessary documents with you. Online background checks are not accepted. Mail your original embossed letter to the 4-H Nova Scotia office or email a high-quality scan/photo to screening@4hnovascotia.ca. The embossed seal must be visible for the email CRC to be accepted.	✓	✓
Reference Forms (Three) Please have three reference forms filled out by people who have known you for 2+ years. Once your references are on file, you do not need to submit new references when you renew your screening. This is for new volunteers only and isn't required when renewing your volunteer status.	✓	✓
Volunteer Interview 4-H Nova Scotia staff will contact you for a brief telephone interview to get to know you and your experience volunteering! This is for new volunteers only and isn't required when renewing your volunteer status.	✓	✓
Commit to Kids Training The Commit to Kids Training is delivered through a series of self-paced online modules that can be completed at your convenience. The course takes approximately 1.5 hours to complete.Developed by the Canadian Centre for Child Protection, Commit to Kids is designed specifically for organizations that work with children and youth to recognize, prevent, and respond to situations that could affect the safety and well-being of young people, while promoting safe, respectful, and supportive environments. Please note: Volunteers who have completed Respect in Sport for Activity Leaders may use it as an equivalent to the Commit to Kids training, provided the certification is current.		✓
Youth Safety Leader Training TThe Youth Safety Leader Training is delivered through a series of self-paced online modules that can be completed at your convenience. The course takes approximately 1.5 hours to complete and provides leaders with the knowledge, tools, and best practices needed to implement recognized youth safety standards within 4-H Nova Scotia.		✓